

**PORTLAND DEVELOPMENT CORPORATION****Board Meeting**

**DATE:** February 16, 2017

**TIME:** 4:00 p.m.

**LOCATION:** Room 209, 2nd Floor  
Portland City Hall

**A G E N D A**

1. President's comments
2. Review and accept Minutes of January 19, 2017 meeting.
3. Review and approval of Brownfields Grant to City of Portland for Phase I Environmental Site Assessments for City's Public Works properties in Bayside.
4. Review and vote to recommend to City Council proposed amendments to the Brownfields Revolving Loan Fund guidelines.
5. Review and approval of charge off of two loans to Eastman Industries.  
(Note: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to discuss/monitor these loans.)
6. Treasurer's Report – January 2017 – Tim Agnew
  - a) Monthly Administrative Budget Report
  - b) Loan Receivables Report
  - c) Cash Management Report
  - d) Delinquency Report (Note: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to discuss/monitor any of the loans listed on the delinquency report.)
  - e) Listing of Grants approved through the BAP Program and PEDPIP for FY2016.
7. Other items to be discussed/brought up by Board Directors.
8. Next Meeting Date: March 16, 2017.

Drew Swenson, Board President